|  |  |  |  |
| --- | --- | --- | --- |
| **Summary comments** | **Y/N** | **Script comments** |  |
| Acknowledges good work | Y | Comments positively on good points | N |
| Uses a friendly/personal tone | Y | Identifies irrelevant material | Y |
| Provides encouragement and support | Y | Identifies errors, if not correcting them | Y |
| Provides a short summary of strength(s) and weakness(es) | Y | Makes clear and constructive comments | Y |
| Suggests ways of enhancing future work | Y | Identifies insufficient coverage | Y |
| Uses the language of the Unit outcomes | Y | Directs student to course materials | N |
|  |  | Comments on professional skills | Y |
|  |  | Uses the language of the Unit outcomes | Y/N |

|  |  |
| --- | --- |
|  | **Y/N** |
| Was feedback given within time? | Yes |

Supervisor will provide additional comments, either on form (below boxes) or on cover email. Observer might also annotate student script to make observation points – but is not obliged to. Form, cover email and (if used) student script will not be released to the student.